



LLANDUDNO PRIMARY SCHOOL
021 790 2010
www.llandudnoprimary.co.za
Gully Road, Llandudno, Cape Town
South Africa, 7806

Advertisement of Employment: Teaching Assistants in the Foundation or Intermediate & Senior Phases

Empower Future Generations: Join Our Team as a Teaching Assistant!

Llandudno Primary, a vibrant public primary school on Cape Town's beautiful Atlantic Seaboard, seeks **full-time Teaching Assistants (FP / ISP)** to join our passionate team. We foster a positive and inclusive work environment where you can make a real difference. We nurture well-rounded individuals in our learners while having fun at our awesome beach-side school. Be part of a purpose-driven community that values kindness, integrity, being positive, having courage and a love of learning and life.

- **Job summary:**

As a Teaching Assistant within a dynamic South African school, you will support teachers in delivering educational programs and directly engage with learners to facilitate a supportive learning environment. This role involves assisting with both classroom and extramural activities, catering to diverse educational needs, and contributing to the school's overall educational goals. Ideal candidates are passionate about education and committed to enhancing learner engagement and learning outcomes.

- **Responsibilities:**

- Assist teachers with lesson preparation, including organising materials and setting up equipment.
- Review and reinforce learning material with learners, either individually or in small groups.
- Supervise learners in various settings such as classrooms, during breaks, and in extracurricular activities.
- Maintain a safe, clean, and inviting educational environment.
- Provide targeted support to learners with special needs and those struggling with academic concepts.

- Track attendance, assist with classroom administration, and assist in marking.
- Document learner progress and support communication with parents.
- Collaborate with teachers to plan lessons and develop educational strategies.
- Attend staff meetings, training sessions, and parent-teacher meetings.
- **Qualifications, experience & professional attributes:**
 - Required: NQF ECD Level 5 or higher, or currently studying to become a primary school teacher.
 - A minimum of 2 years of experience as a teaching assistant or in a similar role within a primary school setting is preferred.
 - Strong organisational, interpersonal, and communication skills.
 - Proven ability to manage multiple tasks and maintain a nurturing learning environment.
 - Solid understanding of classroom management and activity organisation.
 - Compassionate, professional, and committed to continuous professional development and learning.
- **Compensation & benefits:**
 - We offer competitive remuneration commensurate with experience and qualifications. You will also enjoy South African Public School holidays.
- **Application procedure:**
 1. Send a Employment Application Cover Letter and your Curriculum Vitae to applications@llandudnoprimary.co.za
 2. Complete the Employment Applications Form via the link that will be sent to you when you submit your application.
- **Closing date for applications:** 4 November 2024
 - This is the last date for applications to be considered.
- **Appointment date:** 1 January 2025
- **Starting date:** 13 January 2025
- **Disclaimer:** Submission of an application does not guarantee an interview. Only shortlisted candidates will be contacted. The school reserves the right not to make an appointment.

Thank you for engaging with this advertisement!